

REQUEST FOR COUNCIL ACTION CITY OF SAN DIEGO	CERTIFICATE NUMBER (FOR COMPTROLLER'S USE ONLY) 3000008219
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TO: CITY COUNCIL	FROM (ORIGINATING DEPARTMENT): Public Utilities	DATE: 9/9/2015
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SUBJECT: As Needed Environmental Services Consultant Agreement with Dudek - Contract (H156463)

PRIMARY CONTACT (NAME, PHONE): Keli Balo,(858) 292-6423 MS 901	SECONDARY CONTACT (NAME, PHONE): Rania Amen, (858) 654-4112 MS 901
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COMPLETE FOR ACCOUNTING PURPOSES

FUND	700000				
FUNCTIONAL AREA	OTHR-00000000-SU				
COST CENTER	2000151214				
GENERAL LEDGER ACCT	512035				
WBS OR INTERNAL ORDER					
CAPITAL PROJECT No.					
AMOUNT	\$1,000.00	0.00	0.00	0.00	0.00

FUND					
FUNCTIONAL AREA					
COST CENTER					
GENERAL LEDGER ACCT					
WBS OR INTERNAL ORDER					
CAPITAL PROJECT No.					
AMOUNT	0.00	0.00	0.00	0.00	0.00

COST SUMMARY (IF APPLICABLE): The total not to exceed amount of the As-Needed Environmental Services Agreement is \$5,000,000.

ROUTING AND APPROVALS

CONTRIBUTORS/REVIEWERS:	APPROVING AUTHORITY	APPROVAL SIGNATURE	DATE SIGNED
Environmental Analysis	ORIG DEPT.	Jones-Santos, Lee Ann	09/18/2015
Financial Management	CFO		
Comptroller	DEPUTY CHIEF	Gomez, Paz	09/29/2015
Equal Opportunity Contracting	COO		
Liaison Office	CITY ATTORNEY	Leone, Christine	11/24/2015
	COUNCIL PRESIDENTS OFFICE	Jurado-Sainz, Diana	12/02/2015

PREPARATION OF: RESOLUTIONS ORDINANCE(S) AGREEMENT(S) DEED(S)

1. Authorizing the Mayor, or his designee, to execute an agreement with Dudek to provide As-Needed Environmental Services, for a minimum of \$1,000 and a total amount not to exceed of \$5,000,000, with a contract duration of five years; and
2. Authorizing the Chief Financial Officer to expend an amount not to exceed \$5,000,000 in total from the

following four Sewer Funds: 700000 (Muni Sewer Revenue), 700001 (Metro Sewer Utility), 700008 (Muni Sewer CIP), 700009 (Metro Sewer CIP); and the following two Water Funds: 700011 (Water Utility Operating) and 700010 (Water Utility CIP), for the purpose of funding the As-Needed Engineering Consultant Services agreement, contingent upon adoption of the Annual Appropriation Ordinance for the applicable fiscal year, and contingent upon the City Comptroller furnishing one or more certificates certifying that the funds necessary for expenditure are, or will be, on deposit with the City Treasurer.

STAFF RECOMMENDATIONS:
Adopt the resolution.

SPECIAL CONDITIONS (REFER TO A.R. 3.20 FOR INFORMATION ON COMPLETING THIS SECTION)

COUNCIL DISTRICT(S): Citywide

COMMUNITY AREA(S): Citywide

ENVIRONMENTAL IMPACT: This activity is not a “project” as defined in CEQA Guidelines Section 15378 because it involves execution of a contract which, on its own accord, will not cause a significant environmental impact. As such, this activity is not subject to CEQA pursuant to Guidelines Section 15060(c)(3). This determination is predicated on Section 15004, which provides direction to lead agencies on the appropriate timing for environmental review. The Project(s) for which this As-Needed contract is intended will require preparation of an environmental document in accordance with the State CEQA Guidelines.

**CITY CLERK
INSTRUCTIONS:**

**COUNCIL ACTION
EXECUTIVE SUMMARY SHEET
CITY OF SAN DIEGO**

DATE: 9/9/2015

ORIGINATING DEPARTMENT: Public Utilities

SUBJECT: As Needed Environmental Services Consultant Agreement with Dudek - Contract (H156463)

COUNCIL DISTRICT(S): Citywide

CONTACT/PHONE NUMBER: Keli Balo/(858) 292-6423 MS 901

DESCRIPTIVE SUMMARY OF ITEM:

This action is to approve a five (5) year agreement with Dudek for as-needed environmental consulting services to support Public Utilities Department, for an amount not to exceed \$5,000,000. The as-needed environmental consultant will be used to provide specialized environmental studying, planning and permitting services.

STAFF RECOMMENDATION:

Adopt the resolution.

EXECUTIVE SUMMARY OF ITEM BACKGROUND:

The Public Utilities Department (PUD) utilizes the As-Needed Environmental Consultant Services agreement to perform various environmental planning and permitting services in support of the execution of its Capital Improvement Program (CIP), operations and maintenance projects, and ancillary projects. Projects requiring environmental consulting support shall include, but are not limited to, maintenance and repair of utilities, emergency PUD projects, pipeline projects, water and wastewater treatment facilities, pump stations, and habitat restoration and mitigation projects. The Consultant will work with Public Utilities to support the implementation of the City's sewer inspection, cleaning, and maintenance program to comply with the Canyon Sewer Program PEIR, and other agency mandates, in addition to providing environmental services for Water and Wastewater Branch operations maintenance activities and to support the Pure Water Program.

In March 2015, Public Utilities Department advertised and requested proposals for the As-Needed Environmental Services Contract. Seven proposals were received. A selection committee in compliance with City guidelines was convened, and five firms were short-listed based on their qualifications using the evaluation criteria listed in the Request for Proposal (RFP). The five firms were interviewed in conformance with Council Policy 300-7, and Dudek was selected as the most qualified firm overall to provide the required services.

This proposed agreement will retain the services of an environmental consulting firm to provide professional environmental services on an as-needed, hourly fee basis. Task orders will be issued based on the specific technical expertise required. The maximum contract cost shall not exceed \$5,000,000 and the contract has a maximum duration of five years.

Work to be performed under this contract will be completed on a task by task basis, and requires environmental regulatory expertise to satisfy State and Federal compliance with the California

Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA), as well as local and regional environmental compliance in support of Public Utilities operations. Public Utilities anticipates ongoing needs for biological and archeological surveys and monitoring; wetland delineations; environmental resource and impact evaluations; preparation of environmental and technical reports; preparation of mitigation, monitoring, and reporting programs (MMRP's); revegetation and habitat restoration plans; preparation of preliminary environmental constraints analyses and reports; water quality reports; construction monitoring; focused species surveys; acoustical analyses; preparation of design plans; GIS mapping; regulatory permitting; emergency on call support; environmental support to the Pure Water Program; and overall environmental document preparation. These activities require Public Utilities to conduct work in a timely manner to meet required schedules and satisfy regulatory conditions. Use of an as-needed contract proves very beneficial and efficient in the timely procurement of the required services.

CITY STRATEGIC PLAN GOAL(S)/OBJECTIVE(S):

Goal #2: Work in partnership with all of our communities to achieve safe and livable neighborhoods.

Objective #1: Protect the environment through timely and effective response in all communities.

Objective #3: Invest in infrastructure.

FISCAL CONSIDERATIONS:

The total not to exceed amount of this contract is \$5,000,000. Funds are, or will be, available in the following four Sewer Funds: 700000 (Muni Sewer Revenue), 700001 (Metro Sewer Utility), 700008 (Muni Sewer CIP), 700009 (Metro Sewer CIP); and the following two Water Funds: 700011 (Water Utility Operating) and 700010 (Water Utility CIP), contingent upon adoption of the Annual Appropriation Ordinance for the applicable fiscal year, and contingent upon the City Comptroller furnishing one or more certificates certifying that the funds necessary for expenditure are, or will be, on deposit with the City Treasurer. Funds will be allocated on a task order basis.

EQUAL OPPORTUNITY CONTRACTING INFORMATION:

This agreement is subject to the City's Equal Employment Opportunity Outreach Program (San Diego Ordinance No. 18173, Section 22.2701 through 22.2708) and Non-Discrimination in Contracting Ordinance (San Diego Municipal Code Sections 22.3501 through 22.3517).

PREVIOUS COUNCIL and/or COMMITTEE ACTION: N/A

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS:

City staff and the consultant will work with communities as applicable for projects receiving services by this contract.

KEY STAKEHOLDERS AND PROJECTED IMPACTS:

Upon approval of the Agreement, Dudek could receive up to \$5,000,000.

Jones-Santos, Lee Ann
Originating Department

Gomez, Paz
Deputy Chief/Chief Operating Officer